

## Ashwood Church

### COVID-19 FOOD BANK RISK ASSESSMENT

**Description of Task:** Continuation of Foodbank during Covid-19 Outbreak

**People at Risk:** Foodbank Coordinator, Volunteers, Foodbank Users

**Benefits of Activity:** Food bank clients in need of food still provided with necessary nutrition. Additional clients pushed into food poverty by the virus can be provided with food.

Hazard	Level of Risk (High, Medium, Low)	Control Measures	Risk rating after controls are in place
<b>Vulnerable Volunteers Contracting Virus</b> <ul style="list-style-type: none"> <li>• Older People</li> <li>• Underlying Health Conditions</li> </ul>	High	<ul style="list-style-type: none"> <li>• Volunteers over 70 not to volunteer for foodbank in this period, as per government advice to stay home</li> <li>• Volunteers with underlying health conditions as outlined by government not to volunteer for foodbank in this period.</li> </ul>	Low
<b>Other Volunteers of General Public contracting virus at Foodbank</b> <ul style="list-style-type: none"> <li>• Through coughing/sneezing</li> <li>• Through virus being present on hands/tins and food items/surfaces</li> </ul>	High	<ul style="list-style-type: none"> <li>• Foodbank distribution moved to entrance hall so clients have minimum interaction and entry to building</li> <li>• No tea/coffee served etc, just a drop in service provided</li> <li>• All surfaces disinfected with anti-viral spray both before and after foodbank</li> <li>• Volunteers to regularly wash hands/use hand sanitisers or wear gloves, swapping between each client</li> <li>• A queueing system is developed where clients queues outside, maintaining 2m between clients</li> <li>• Only one foodbank client admitted to building at a time</li> <li>• Volunteers remain at a safe distance from clients as far as possible (2m)</li> </ul>	Medium

		<ul style="list-style-type: none"> <li>No more than 3 volunteers at each session to reduce interactions. Volunteers kept to a minimum.</li> <li>Most vulnerable clients receive a delivery at home rather than come to the centre</li> <li>Any volunteers with Covid-19 symptoms to stay away or be sent home if they arrive or develop symptoms.</li> <li>Clients displaying symptoms to be advised not to come -we can make deliveries in this case.</li> </ul>	
<b>Contracting the Virus in Community via deliveries</b> <ul style="list-style-type: none"> <li>Through coughing/sneezing</li> <li>Through virus being present on hands/tins and food items/surfaces</li> </ul>	High	<ul style="list-style-type: none"> <li>Deliveries kept to where necessary – only if client can't collect themselves</li> <li>Food left on doorstep before knocking or ringing bell and walking away to a safe distance of at least 2m</li> <li>Food bank volunteers not to enter clients homes</li> <li>Volunteers displaying symptoms not to take deliveries.</li> </ul>	Medium
<b>Contracting the virus through food collection points</b> <ul style="list-style-type: none"> <li>Through coughing/sneezing</li> <li>Through virus being present on hands/tins and food items/surfaces</li> </ul>	Medium/High	<ul style="list-style-type: none"> <li>Food collection limited to two points in Morrisons and Ashwood Centre</li> <li>Morrisons staff have own controls for food collection on site</li> <li>Collections on Ashwood Centre site managed carefully. Those dropping off to keep a distance of 2m from volunteers and food bank clients, using a different entry point to the Ashwood Centre where possible.</li> </ul>	Medium

**Actions and Further Considerations**

There are significant risks in providing this service, even with measures in place. However, the measures keep risks to a minimum. The benefits to clients in food poverty are deemed to outweigh the risks to volunteers and clients.

All other activities in the Ashwood Centre are cancelled during this period, again reducing risk to foodbank clients, and ensuring safety to other centre users.

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<b>Date of Assessment</b>	<b>21/4/2020</b>	<b>Date of Review</b>	
<b>Name: Please Print</b>	<b>Zoe Bell</b>	<b>Signed</b>	